



Staff planning and time registration

WORKFORCE MANAGEMENT

Production | Retail | Warehousing | E-commerce |
Healthcare | Hospitality | Leisure



04. Optimal staffing at any given time

Dyflexis is a comprehensive software system for staff planning and time registration in your organisation.

08. What is Dyflexis internationally known for?

While being active in more than 10 countries and keeping on expanding, Dyflexis is giving companies the possibility to keep on growing.

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Our punch clock: modern, intelligent and future proof.

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Brothers Jim and John van Haaster explain how Dyflexis supports growth at De Bosrand.

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24. Get acquainted with Dyflexis

How and why was Dyflexis developed and what stimulates us to stay ambitious?

Time For Bigger Plans

Every day, we notice that entrepreneurs and managers spend a lot of time on their workforce management. These recurring administrative tasks generate no direct income and limited job satisfaction. Dyflexis believes in working smarter and more efficiently, not harder. Stop spending valuable time on these cumbersome administrative tasks and focus on what is really worthwhile. Involve your employees in the planning process and gradually relinquish administrative tasks. You will then have more time to coach and manage staff on the work floor. This way, Dyflexis frees up time for your bigger plans.

How will you spend the time that you will gain?



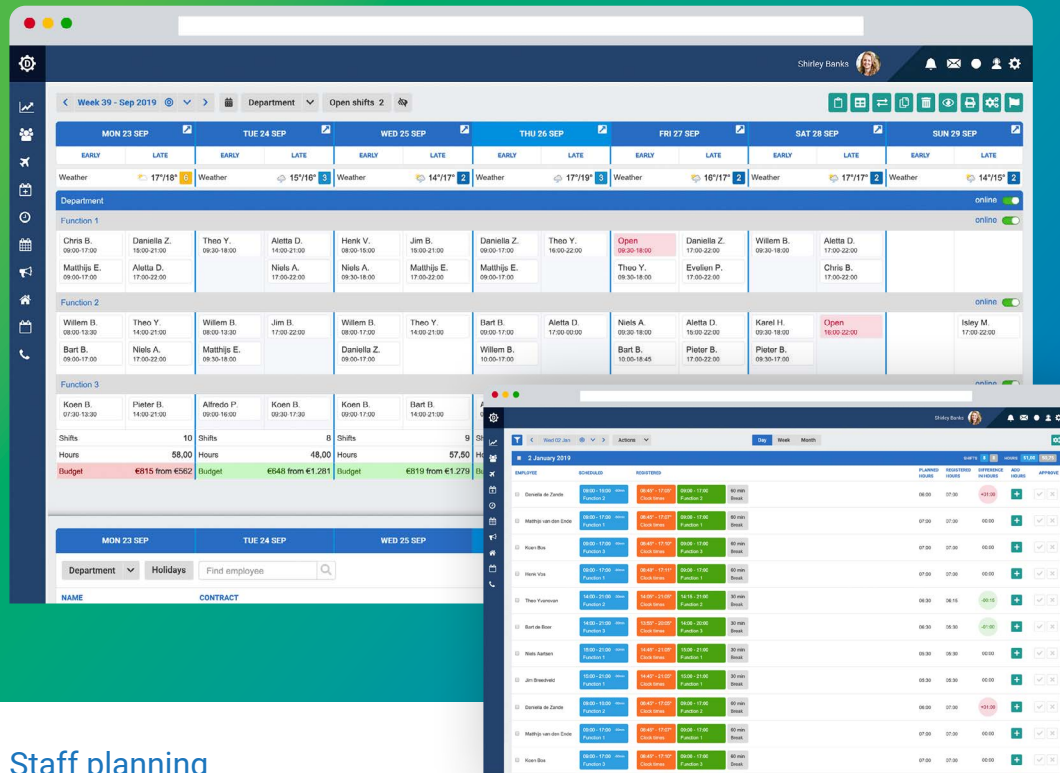
A handwritten signature in black ink, appearing to read 'Matthijs van den Ende', written over a white background.

Matthijs van den Ende
CEO

Optimal staffing at any given time

Dyflexis assists businesses such as Puma, Heidelbergcement, Modexpress and many more with their workforce management by offering insights and efficiency. The online software provides managers real-time overviews of work schedules, hours worked and personnel expenses. When a staff member has ended a shift, the hours worked can be sent to the payroll system at the press of a button.



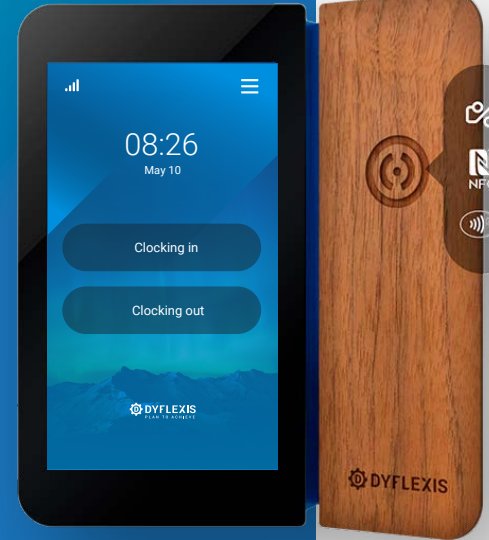


Staff planning

Effortlessly create online work schedules that take into account availability, budgets, overtime, forecasts and other data. See at a glance who has the required certificates and is labelled as such. After including full-timers in the schedule, staff members can react to open shifts or even schedule themselves. The extensive authorisation structure allows you to delegate tasks instead of doing everything yourself. Any changes are clearly and immediately visible to everyone concerned. The communication centre makes it possible to share newsletters among staff members and to point out any important announcements.

Time registration

Schedules are displayed simultaneously with recorded arrival, departure times and hours worked per department or function. It is visible at a glance whether the number of hours worked is higher or lower than planned. In addition to sick leave and regular leave, reduction of working hours and overtime are also taken into account. Administrators will receive a notification when rules are exceeded. Based on the time registration overview, compensation for holiday, evening and night shifts as well as overtime and irregular working hours is calculated automatically.



Time clock system

Using our Rex-O-Matic NOA time clock system, staff members can easily clock in and out. By scanning a personal identification card such as a public transport chip card or a bank card, the hours worked are registered in Dyflexis automatically. Personal, but not privacy-sensitive.

The time clock system and Dyflexis are fully integrated. It is easy to compare the registered amount of time with the staff planning, because Dyflexis shows when employees have worked more or less than the scheduled amount of time. Also, gain insight into the number of hours worked per employee per cost centre. Based on the planning, the time clock system is also able to round off start and end times automatically.

Mobile app

The app gives employees and their administrators access to their schedules, hours worked and earnings overviews. They can also use the app to indicate when they are available, trade shifts and request leave. When a new, open shift is created, users are notified by means of a push message to which they can respond. This allows your staff to assist you in creating the schedule and saves you time! The app makes it for administrators possible to look into their dashboard and see how revenue compare to costs. By that it is very easy for them to adapt at any moment.



What Dyflexis is internationally known for

We operate in more than 10 countries and continue to expand.

With our intuitive user-friendly system Dyflexis is able to offer an efficient solution for any type of company. The ideas Dyflexis realizes are simple and straight forward:

- Saving time and money guaranteed
- Increasing employee engagement
- Providing detailed insights that help with short and long term decisions



More than 3000 companies are already enjoying the benefits

Dyflexis offers a practical solution for staff planning and time registration. Dyflexis is used by thousands of different companies in all shapes and sizes. Stay in control of personnel costs and improve performance.



GAMING & ENTERTAINMENT GROUP



“Simplicity, overview and structure”

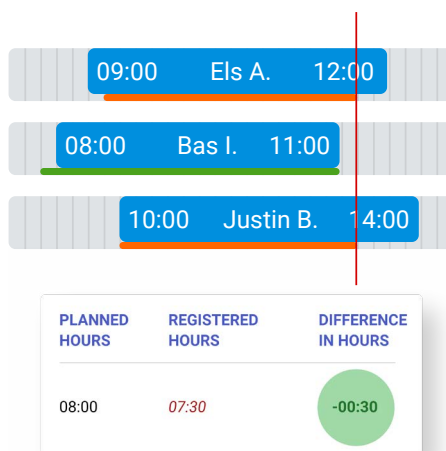
In my opinion, you can use these terms to characterize the Dyflexis timetable program. It is made in practice and contains what it needs. No more and no less. Exactly right!

The support and training is very good and clear. The program includes an excellent utility. We have been waiting for this program for years!

One complete system

Creating an effective schedule and registering the number of hours worked can be challenging and time consuming.

Dyflexis is the answer, because it combines several solutions into one user-friendly system.



Automated time registration and rounding rules

Dyflexis registers worked hours automatically. You can see the clocked times in one clear overview next to the scheduled times. The system immediately shows when more or less work has been done than planned. If necessary, you can adjust the hours to be paid on the basis of the time registration. The rounding rules that you have specified are leading and determine when the shift starts and ends. This way, you stay in control of the registered number of hours and prevent unnecessary overtime. Dyflexis provides real-time overviews showing costs as well as the difference between the scheduled and registered number of hours worked.

Sickness and leave registration

Leave requests and absences due to sickness are easy to manage with Dyflexis. Leave requests and sickness notifications are displayed immediately, together with possible actions to be taken. All notifications are clearly visible in the leave overview. As soon a leave request is approved, the leave time is processed and displayed in the time registration overview automatically. This way, the registration of absences is always up to date and clear for both the employer and the employees.

Request leave		
Name	Days	Application date
Eline B.	15	June 8 2020
Michel H.	5	June 7 2020
Els. A	1	Aug 6 2020

Multiple locations

Dyflexis offers the possibility to manage multiple locations simultaneously. Create schedules and individual time registration overviews for each location based on input such as availability and number of customers. Furthermore, the locations can be separated for payroll administration purposes. Is a staff member temporarily working at another location or are there any leave requests or sickness notifications that must be taken into account? Dyflexis instantly shows who is available to step in. This way you can always keep track of even the most complex schedules!

Location

- Amsterdam
- Berlin
- München
- Oslo

Data-driven planning

With Dyflexis you're able to take forecasting, orders, number of visitors, labels and other external data into account while scheduling. For example, based on daily requirements, administrators can assign labels to employees on the basis of obtained certificates and skills very easily. This way your staff schedules will always be optimised, you prevent errors and, above all, save money! Administrators can always consult the dashboard and use detailed reports that show where they can be even more efficient.

General 1 x

Labels

- Forklift
- New
- ERS
- Helpdesk
- Supervisor

4.7/5



SCAN OR CLICK
FOR ALL THE
REVIEWS

400+ overwhelmingly positive reviews

We are very proud of the diversity in our customer base. This is one of the reasons why we like to share stories of entrepreneurs on HR policy, staff planning and time registration.



JUMBO

"Sleek, professional and a nice layout"



SCHAAP-CITROEN

"Answer to all your questions"



LOODS 5



DECATHLON

"It was clear, easy to follow and I'm very satisfied!"



Shop point

"Praise and appreciation"



Praxis



then



now



The Rex-O-Matic
modern, intelligent and future-proof

TIME FOR BIGGER PLANS

Focus on hours worked

Clock-in and clock-out times are displayed in a single overview next to the schedule. It is immediately clear if the number of hours worked is higher or lower than scheduled.



Dyflexis allows you to specify rounding rules. That way you will never pay too much or too little.

Smart

INTEGRATED

No more double work. All employees included in Dyflexis are entered into the Rex-O-Matic automatically. Staff members only need to be registered once. If you have multiple devices, the information is communicated to all devices automatically.

SAFE In case of calamities, know which staff members are present

Personal and not privacy-sensitive

Dyflexis gives you the freedom to let employees decide for themselves how to clock-in and clock-out. Possible methods are a tag, a pass or a personal card such as a public transport chip card or a bank card.



Easy & Fast

No more discussion about the number of hours worked. Clocking in and out only takes a second.



PRIVACY IS GUARANTEED



Reduce time spent on administration

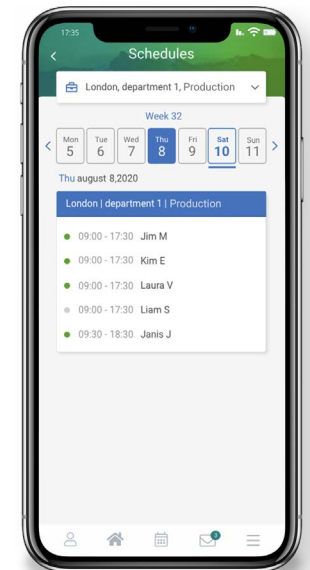
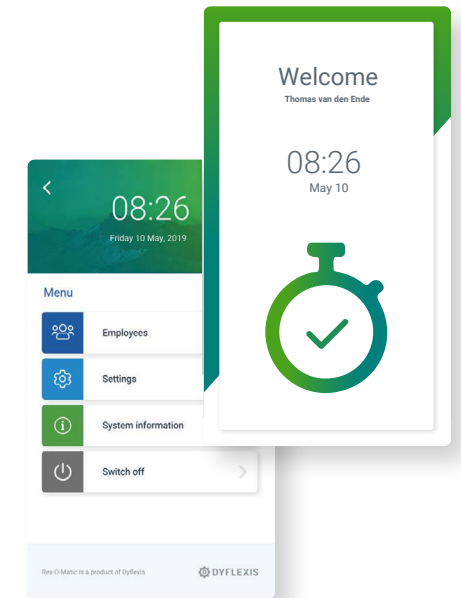
The time clock system and Dyflexis are fully integrated. It is easy to compare the registered amount of time with the staff planning, because Dyflexis shows when employees have worked more or less than the scheduled amount of time. Based on the rounding rules specified by you, the time clock system is also able to round off start and end times automatically. The Dyflexis punch clock provides clarity on the number of hours worked and, thus, prevents discussions!

Fair payment

The Rex-O-Matic offers the possibility to specify a number of rounding rules and to round off in accordance with the schedule. When someone clocks in at a quarter to nine when they are scheduled to start at nine o'clock, you can set the system to only count the hours from nine o'clock onwards. This way, salary payments will never be too high.

Attendance registration

Our time registration hardware can be used for presence registration. This is because the start and end times are displayed in Dyflexis and the administrators app shows who clocked in. This way, managers can always see which employees are present. This can be very useful in case of calamities.



Good tools are half the job

It started 40 years ago with a small-scale plant nursery in Wassenaar. Today, garden centre De Bosrand is a wholesaler with several garden centres. According to the brothers Jim and John van Haaster, their parents are still actively involved in the company. De Bosrand is not part of a franchise organisation where everything is determined at the head office. "It is very special to be able to do this with your own family and to watch the company continue to grow."

De Bosrand distinguishes itself by continuing to focus on green, customer experience and excellent service. These aspects have always been our motivation says Jim with pride. "We do a lot of the work ourselves", says John. "We grow our own plants and also purchase from smaller nurseries". This way, the family is able to offer fresh products and maintain top of mind awareness among their customers.

In order to see what goes on in the shop and to stay in touch with customers, the brothers spend as much time on the work floor as possible. "Our rapid growth over the past years is one of the reasons why we need structure and solidarity within the company." According to them, Dyflexis is the perfect solution for achieving this. There is an overview for employees as well as the employer and we can instantly see how things are going at other locations.

In the past, schedules were created using the familiar Excel file. That required a lot of time and effort. Now we are able to create open shifts in Dyflexis, to which staff members can respond. This increases the interaction significantly.

In addition, staff with flexible working hours can easily take on shifts during holiday periods when the regular staff members are on leave.

The total headcount of De Bosrand is 420. Using the external information links in Dyflexis we know when to expect busy periods. Based on this knowledge, we can schedule our employees efficiently and select the optimal number of staff.





Plug & Play

Unlimited integrations

We will adapt to any business environment. Our system is very flexible. This includes integration with the payroll administration and cash register systems, creating reports that display your turnover in combination with personnel expenses or using external information links to include aspects such as the weather forecast when creating staff schedules.

Payroll integrations

For payroll administration processing, Dyflexis can be linked flawlessly to a variety of applications. When the number of hours worked have been registered, checked and approved, the information can be exchanged effortlessly with the payroll administration system of your choice. This prevents duplication of effort and errors!



External information integrations

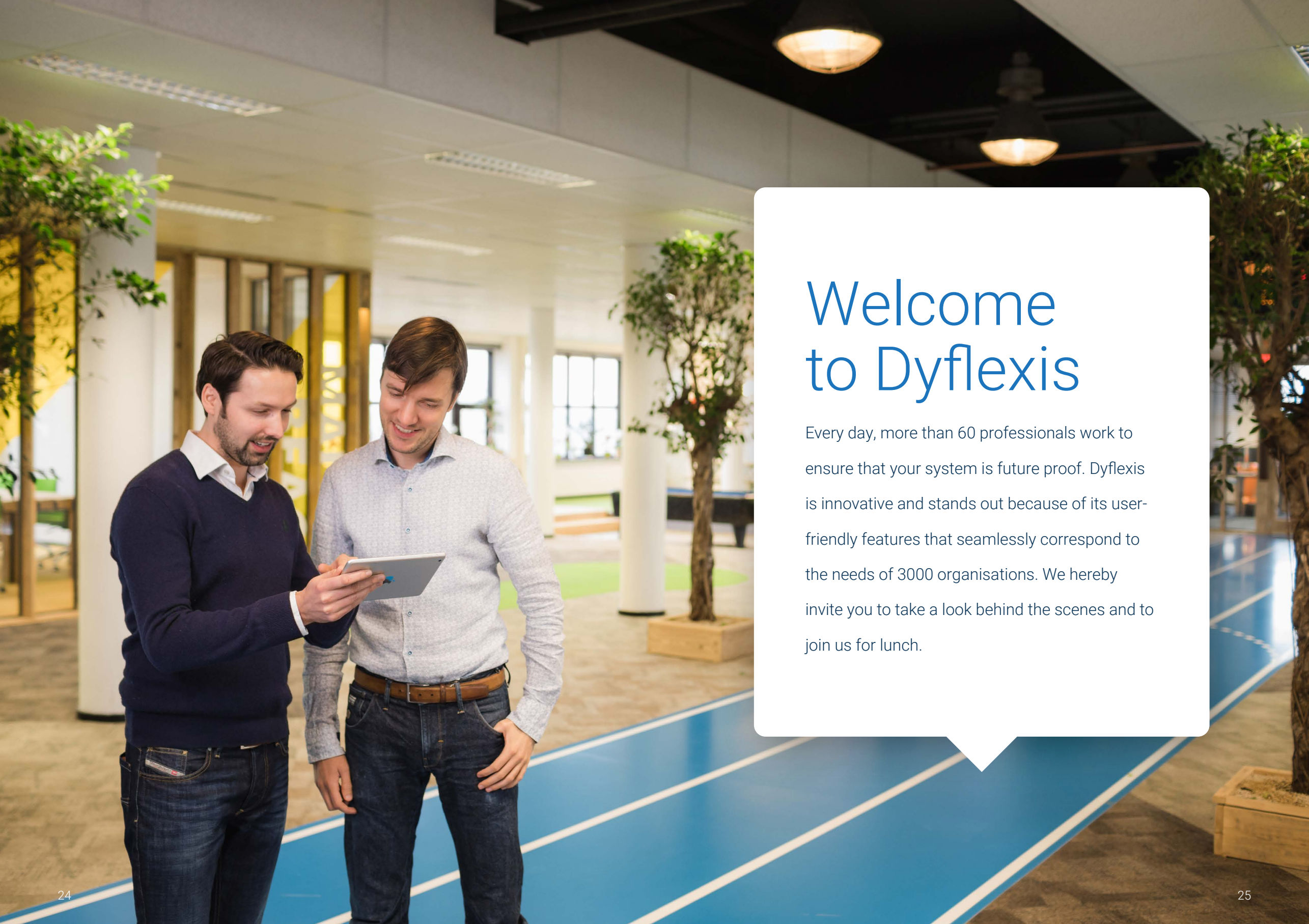
Use the external information links to add additional staff to the schedule easily, in order to prevent mistakes and surprises. While creating the schedule, you can have information such as expected turnover available at a glance. Other examples of external information links are the weather forecast and upcoming events. This information tells you when to expect busy periods and ensures that you are always well prepared and have sufficient staff available.

MON 7 JUN	
Stock	180
Orders	56
Cash registers	3

Dashboard and Reports

Balance your budget with the results to create the most profitable resource schedule. Bi-tooling gives administrators the opportunity to make the right decision based on current data. Various reports can be accessed from the management dashboard. Look into the turnover vs. personnel costs at a glance. Analyze the difference between the scheduled and actual number of hours worked and how this impacts personnel expenses. Also, these reports allow you to charge the expenses for seconding staff to the correct location automatically.





Welcome to Dyflexis

Every day, more than 60 professionals work to ensure that your system is future proof. Dyflexis is innovative and stands out because of its user-friendly features that seamlessly correspond to the needs of 3000 organisations. We hereby invite you to take a look behind the scenes and to join us for lunch.

A look behind the scenes

While working in The Hague in 2006, having trouble working with paper schedules, Joshua Angnoe came up with a digital solution for creating and distributing staff schedules. A solution that should end the ceaseless text and email messages and phone conversations about schedules and the discussions about the number of hours worked.

Four years later, Joshua met Thomas and Matthijs van den Ende, two brothers who brought the software programme to the market. During the following years, the programme was developed further into a professional planning and time registration system that meets the needs.

Customers are able to use the system immediately after they have attended a training session online or at our office that includes a lunch prepared by our private chef! The close contact between Dyflexis and its customers has resulted in a flexible system that continues to develop and free updates are distributed regularly. Dyflexis aims for a streamlined process and is confident that the programme will save you time. If not, you may terminate your contract immediately!

Dyflexis was created with the aim to provide structure and clarity for both employers and employees with the least amount of effort. Ease of use is still a focal point of Dyflexis. We support you to make Time for Bigger Plans!

Information security at Dyflexis

Dyflexis is certified in accordance with the latest international data security and quality management standards.



Reasons to opt for Dyflexis

Experienced

More than 3000 satisfied customers already use Dyflexis for planning and registration.

Satisfied customers

Users award us 4.7 out of 5 stars on Trustpilot.

Scalable

Dozens or thousands of employees are no problem for dyflexis.

Reliable

Certified in accordance with ISO 27001:2013 & 9001:2015.

Guaranteed time savings

Time spent on administrative tasks is guaranteed to be reduced by at least 25%. If not, you may terminate the contract immediately.

Free webinars

Weekly free webinars in which you will get to know the system, master it and learn about new features.

Free updates

Dyflexis is always up-to-date and you will always have access to the latest features.

Free hotline support

Emergency hotline available for managers and employees 24/7.

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[DYFLEXIS.COM](https://www.dyflexis.com)