



# DigiAudit

## Streamline night audit compliance across your portfolio

Move your critical end-of-day reports to a secure cloud environment to ensure audit compliance. DigiAudit helps hoteliers automate signature workflows, reduce costs, and operate more sustainably.

[Learn More](#)

The screenshot shows the DigiAudit interface. At the top is the 'Compliance Dashboard' with filters for 'HMG', 'Hotels', and 'Business Date', and a 'Go' button. Below is a progress bar for 'Signature' and a table with columns for Hotel 1 through Hotel 7. A 'Night Audit' modal is open, showing filters for 'Hotels', 'Report Name', and 'Increase Rooms', along with 'From Date', 'To Date', and 'Category' filters. Below the modal is a table of reports.

Report Name ↑	Bus. Date ↑	Report Cat. ↑	Doc. Signed ↑	Hotels ↑
AR Detail Report	Nov 15	PMS	No	Hotel 1
Bank Transaction Report	Nov 15	PMS	Pending	Hotel 1
Deposits Cancelled	Nov 15	PMS	Pending	Hotel 1
Deposit Summary	Nov 15	PMS	Yes	Hotel 2
Daily Payment Report	Nov 15	POS	No	Hotel 2
Sales by Revenue Center	Nov 15	POS	Pending	Hotel 2

🔗 Centralize and store nightly reports  
Access all your nightly reports in one place, with no printer or dusty file cabinets required. Get secure, instant access to financial reports using an easy-to-search indexed repository.

📄 Streamline approvals and collaboration  
Standardize the approval process across your portfolio for more accurate revenue reporting. Automate signature workflows and collaborate on documents with commenting and markup. Utilize version control with timestamps and receive real-time status report updates.

🛡️ Stay in audit compliance  
Make audits quick and easy. Standardize processes and identify missing reports. Keep track in real-time to ensure accuracy and completeness and give auditors access to the digitally stored reports.

*"The manual processes of printing, storing, and sending reports were inefficient. Now, we're not having to print reports, we're getting things done digitally. With the reductions in accounting staff in our industry, this time saver is huge."*

**Rob Smith**  
Chief Financial Officer  
Crescent Hotels & Resorts



Otelier DigiAudit makes it easy for you to stay in audit compliance - with zero printing required.

- See a quick summary of your portfolio's financial reports with simple, user-friendly dashboards.
- Track report compliance and signature compliance percentages all in one place.
- Split large documents and convert files from various formats into easy-to-share PDFs.
- See a log of all changes made to a document for full traceability using version control tools.
- Use custom roles and permissions to ensure that only authorized users can access your sensitive financial documents.

DigiAudit <b>Features</b>	DigiAudit <b>Pro</b>	DigiAudit <b>Plus</b>
Night audit compliance	✓	✓
Document capture	✓	✓
Document storage	✓	✓
Custom roles and user permissions	✓	✓
Document indexing and search	✗	✓
Signature compliance audit	✗	✓
Report compliance audit	✗	✓
Markup and commenting	✗	✓
Document processing	✗	✓
Version control	✗	✓
Workflow automation	✗	✓
Document archiving	✗	✓

## Get the right tools for your business

Otelier DigiAudit is easy to scale for large or small hotel portfolios. Use the advanced features in DigiAudit Plus to get more collaboration and automation tools. Enjoy detailed signature and compliance metrics, automated signature workflows, version control, and more.

[Get a demo](#)